

My Tasks: Task List

In the task list we:

1. Update the task items to use a card-style layout. Each row is now inset from the edges and has rounded corners.
2. Add a light blue background to a selected task to better define the task you're currently viewing.
3. Abbreviate the relative date display. Example: 5w instead of 5 weeks ago.

Old Tasks List	Task List with Visual Updates
 My Tasks ←  All Items  Saved Searches  Filters  Archive  Bulk Approve  Manage Delegations All Items1455 items Search: All Items  Advanced Search Application Grouping: Alma Mater University - College of Arts & Sciences - Undergraduate : Fall Semester 2026 (Default)1 month ago☆ Assign Pay Group: Amy Kiosk5 months ago☆ Effective: 01/01/2021 Program of Study: Information Technology (Effective 08/01/2013)5 months ago☆ Due: 03/28/2026 Effective: 08/01/2013	 My Tasks  All Items  Saved Searches  Filters  Archive  Bulk Approve  Manage Delegations All Items1455 items Search: All Items  Advanced Search 1 Application Grouping: Alma Mater University - College of Arts & Sciences - Undergraduate : Fall Semester 2026 (Default)1mo☆ 2 Assign Pay Group: Amy Kiosk5mo☆ Effective: 01/01/2021 Program of Study: Information Technology (Effective 08/01/2013)5mo☆ Due: 03/28/2026 Effective: 08/01/2013 Evaluate Student Application: Pre-Nursing Undeclared - FU-1000 - Freedom University - FU-4000 - College of Nursing - Undergraduate : Fall Semester A 2022 (Default)5mo☆

My Tasks: Task List

In the task list we also:

1. Add a black border on the left side of a task with exceptions when it's selected. A task without exceptions displays a blue border on the left side when it's selected.
2. Add a small gap between tasks in the task list for a clear distinction between tasks.

The screenshot displays a web application interface with a sidebar, a main task list, and a details panel. The sidebar on the left contains navigation links: Home, HR Operations, Inventory, Organization, Personal, Procurement, Recruiting, and Team. The main area is titled 'My Tasks' and includes a search bar, a list of tasks, and a 'Bulk Approve' button. The task list is titled 'All Items' and shows three tasks. The first task is 'Procurement Card Transaction Verification: 10000001, Sherry Voigt (Buyer 500.1) on 11/03/2014 for \$75.55' with a due date of 11/05/2014. The second task is 'Request Worker: Floyd Moon to Project Hierarchy with Resource Plan' with a due date of 10/29/2014. The third task is 'Request Worker: Carlton Zisk to Project Hierarchy with Resource Plan' with a due date of 10/29/2014. An orange '1' is placed next to the second task, and an orange '2' is placed between the second and third tasks. The details panel on the right shows the 'Review' section for the selected task, including 'For: Floyd Moon', 'Overall Process: Request Worker: Floyd Moon to Project Hierarchy with Resource Plan', 'Overall Status: In Progress', and 'Due Date: 10/29/2014'. Below this is the 'Details to Review' section with a 'Request Summary' subsection showing 'Worker: Floyd Moon', 'Project Role Category: (empty)', '% Allocation: 100%', and 'Memo: (empty)'.

W

Search

My Tasks

All Items

Search: All Items

Advanced Search

Procurement Card Transaction Verification: 10000001, Sherry Voigt (Buyer 500.1) on 11/03/2014 for \$75.55

Due: 11/05/2014

Effective: 11/03/2014

Request Worker: Floyd Moon to Project Hierarchy with Resource Plan

Due: 10/29/2014

Request Worker: Carlton Zisk to Project Hierarchy with Resource Plan

Due: 10/29/2014

Review

Request Worker: Floyd Moon to Project Hierarchy with Resource Plan

For: Floyd Moon

Overall Process: Request Worker: Floyd Moon to Project Hierarchy with Resource Plan

Overall Status: In Progress

Due Date: 10/29/2014

Details to Review

Request Summary

Worker: Floyd Moon

Project Role Category: (empty)

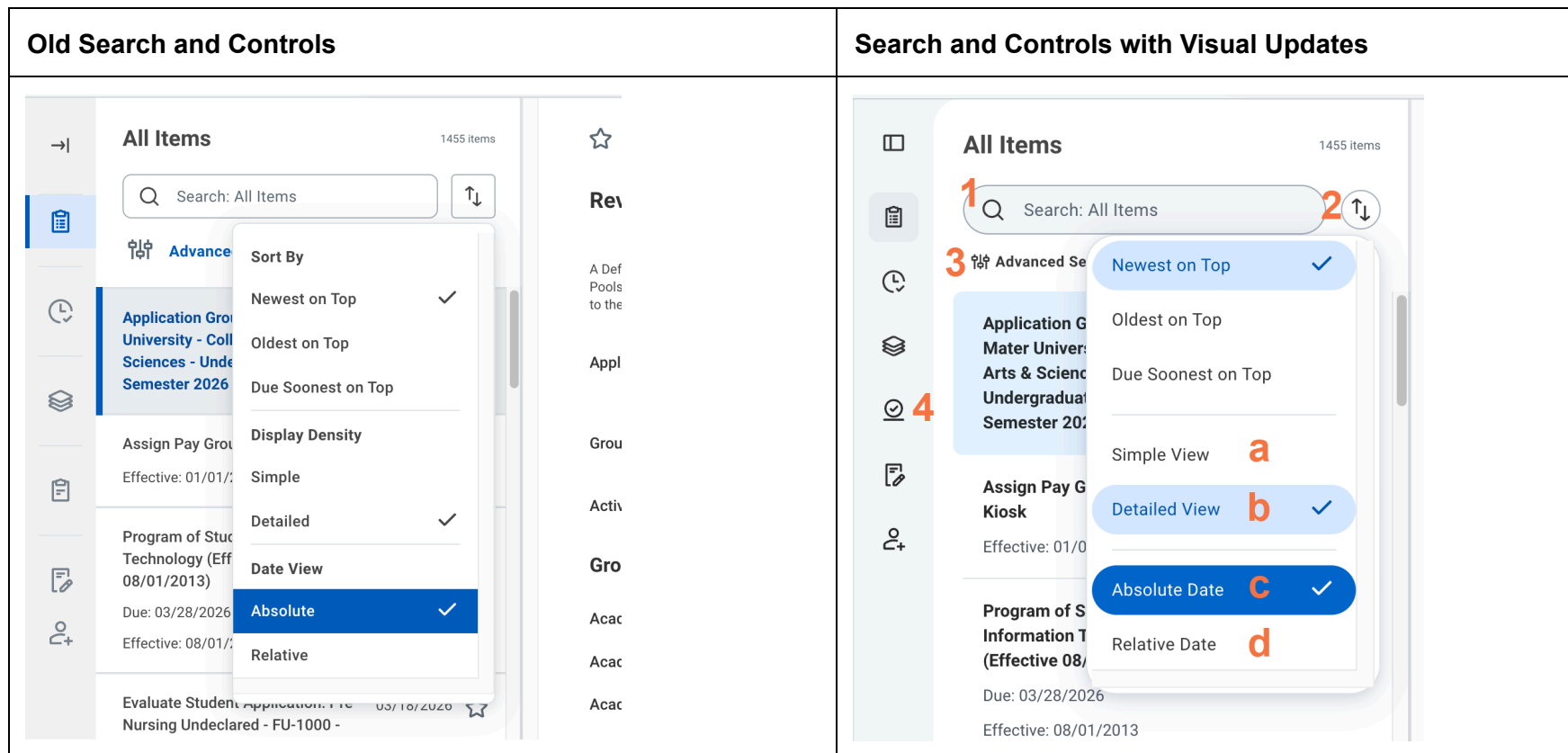
% Allocation: 100%

Memo: (empty)

My Tasks: Search and Controls

In the search and controls we:

1. Update the search field to have rounded edges.
2. Update the **Display options** button with a more compact design. The Display options menu now has rounded edges and updated menu options:
 - a. *Simple view*
 - b. *Detailed view*
 - c. *Absolute date*
 - d. *Relative date*
3. Update the button design for **Advanced Search** and **Save**.
4. Update the **Archive** icon that displays when the Navigation panel is collapsed.



Notifications Page

We deliver rounded edges on these menus:

- 1. Viewing
- 2. Sort By
- 3. More

Old Menu Style	Update Menu Style
Home Accounts Receivable Configuration Notifications Viewing: All Sort By: Newest All Unread Request Delegation Change - Successfully Completed 5 minute(s) ago	Home Accounts Receivable Configuration Notifications Viewing: All Sort By: Newest All Unread Request Delegation Change - Successfully Completed 5 minute(s) ago

We move:

- 1. The **Mark Read** option to the left of the notification.
- 2. The amount of time since Workday generated the notification to the right side of the notification.

Old Locations	New Locations
Notifications Viewing: All Sort By: Newest From Last 30 Days Delegation for Sonia Connect on 08/19/2026 Request Delegation Change - Successfully Completed 5 minute(s) ago	Notifications Viewing: All Sort By: Newest From Last 30 Days 1 Delegation for Sonia Connect on 08/19/2026 Request Delegation Change - Successfully Complet... 2 6m