



**FLORIDA POLYTECHNIC  
UNIVERSITY**

**Workday People Experience**

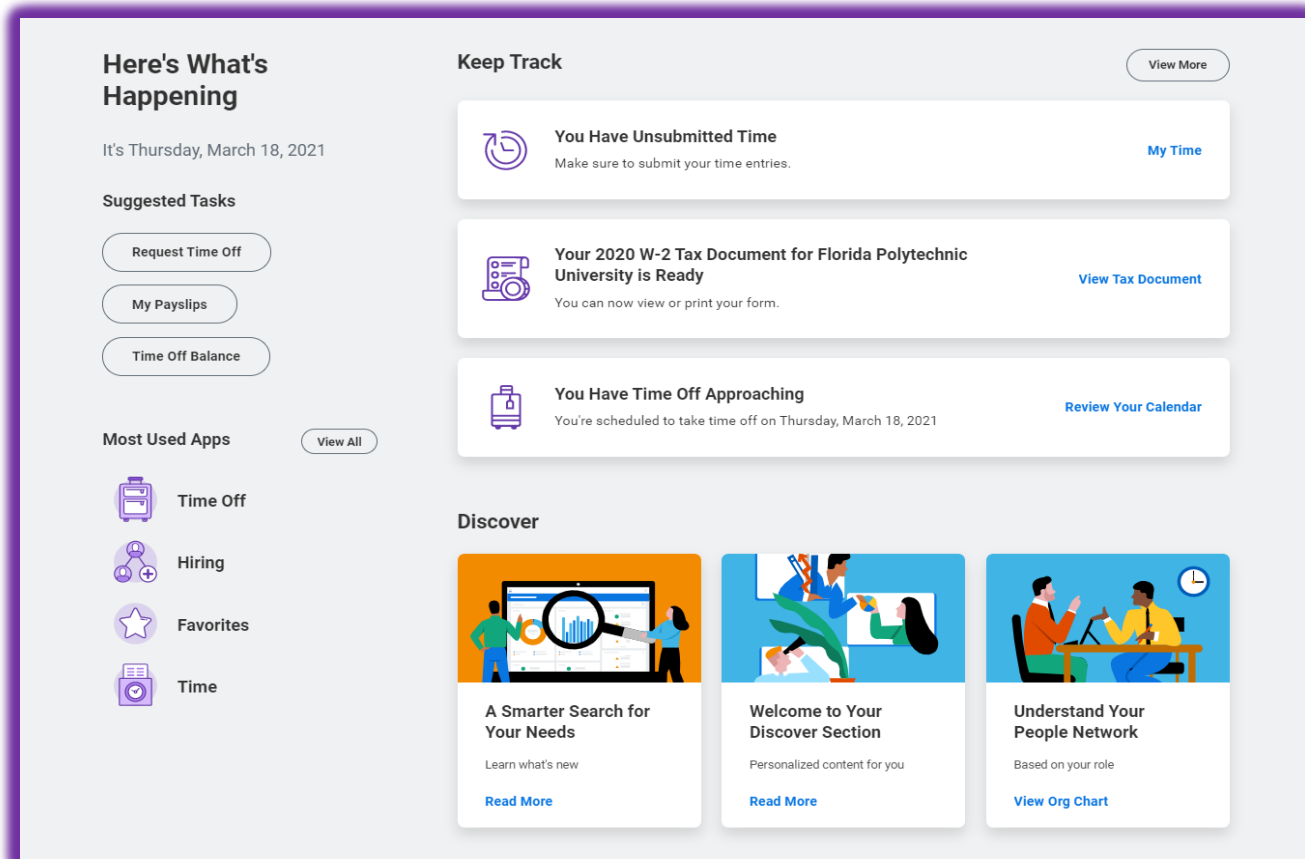
**New Home Page**

**Enterprise Systems**

**April 6, 2021**

# People Experience Home Page

“The people experience Home page surfaces relevant, timely information to workers through content such as announcements, journeys, cards, and worklets.”



The screenshot displays a user interface for the People Experience Home Page. It is organized into several sections:

- Here's What's Happening:** Shows the current date, "It's Thursday, March 18, 2021". Below this is a "Suggested Tasks" section with buttons for "Request Time Off", "My Payslips", and "Time Off Balance". A "View All" button is also present. The "Most Used Apps" section lists "Time Off", "Hiring", "Favorites", and "Time", each with a corresponding icon.
- Keep Track:** A section with a "View More" button containing three cards:
  - You Have Unsubmitted Time:** Includes a clock icon, the text "Make sure to submit your time entries.", and a "My Time" link.
  - Your 2020 W-2 Tax Document for Florida Polytechnic University is Ready:** Includes a document icon, the text "You can now view or print your form.", and a "View Tax Document" link.
  - You Have Time Off Approaching:** Includes a calendar icon, the text "You're scheduled to take time off on Thursday, March 18, 2021", and a "Review Your Calendar" link.
- Discover:** A section with three cards:
  - A Smarter Search for Your Needs:** Includes an illustration of people looking at a screen, the text "Learn what's new", and a "Read More" link.
  - Welcome to Your Discover Section:** Includes an illustration of people in a meeting, the text "Personalized content for you", and a "Read More" link.
  - Understand Your People Network:** Includes an illustration of two people talking, the text "Based on your role", and a "View Org Chart" link.



# New Sections

The preview shows four main sections in a light purple background:

- Discover:** Contains three cards: "My's New" (to improve), "Welcome to Your Discover Section" (personalized content), and "Showcase Yourself with You" (based on most profiles). Includes "Read More" and "Manage Profile" links.
- Keep Track:** A "Keep Track" section with a "View Less" button. It lists:
  - "Your 2020 W-2 Tax Document for Florida Polytechnic University is Ready" (View Tax Document)
  - "You Have a New Payslip" (View Payslip)
  - "Keep Your Home and Work Contact Information Updated" (Update Contact Info)
  - "Keep Your Emergency Contacts Updated" (Update Contacts)
- Most Used Apps:** A "Most Used Apps" section with a "View All" button. It lists "Hiring" and "Employee Changes".
- Your Team:** A "Your Team" section showing birthday reminders: "Birthday is Friday, April 2, 2021" and "Birthday was Saturday, March 13, 2021". Each includes a "Send a message to help celebrate" link.

Discover

Keep Track

Most Used

Your Team  
(Managers Only)

**“Inbox”** section expected to be delivered in a future release



# Dynamic Greetings & Cards

Hello There

Hello There

Good Morning,

Good Morning,

Welcome

Welcome



## Your 2020 W-2 Tax Document for Florida Polytechnic University is Ready

You can now view or print your form.



## Keep Your Home and Work Contact Information Updated

We would like you to review your Contact Information and ensure it's up to date.



## Keep Your Emergency Contacts Updated

We would like you to review your Emergency Contact Information and ensure it's up to date.



# Updated Branding

- **New Branding Banner on Homepage**

**Hello There**

It's Friday, March 26, 2021

**Suggested Tasks**

- Request Time Off
- My Payslips
- Time Off Balance

**Most Used Apps** [View All](#)

- Career

**Keep Track**

**Your 2020 W-2 Tax Document for Florida Polytechnic University is Ready** [View Tax Document](#)

You can now view or print your form.

**Keep Your Home and Work Contact Information Updated** [Update Contact Info](#)

We would like you to review your Contact Information and ensure it's up to date.

**Keep Your Emergency Contacts Updated** [Update Contacts](#)

We would like you to review your Emergency Contact Information and ensure it's up to date.



# Feedback

## Payroll:

Shannon Medley – “I cannot put into words just how AWESOME these features are. Employees are just a click away from things that matter to them; like their pay slip or a reminder that they have upcoming time off. And the ability to add critical announcements and link JobAids just adds another positive layer of how “user-friendly” our self-service Workday can be!”

## Procurement:

Laura Marrone –  
“I personally really like this. The button for expensing your outstanding transactions is huge and helpful!”

“It makes me happy”

## Human Resources:

Rico Despiau –  
“This is very helpful and will save time.”

“The Keep Track display, is also a good feature. Workers have their personal information or other documents immediately available.”

“We can save more than one search.”